

Loyola University Chicago

ITS Major Initiatives – FY20 Q1-Q2

Academic & Faculty Support

- LOCUS Enhancements (7)
- Sakai 12 Upgrade
- Faculty Info System - Modifications for Collective Bargaining Agreement
- Emergency Contact in RMS/Mercury using Person Flags
- Course Evaluation Replacement
- JIT Faculty Training for Online Teaching
- Follett Integration with Sakai
- OIP Application Replacement for Study Abroad
- CVENT Support for Climate Change Conference

Student Technology Support

- LOCUS Fluid Page Rollouts
- Preferred Name for Students - Implementation
- Writing Placement Infrastructure
- Student Conduct & Concerns System - Maxient
- Career Services Software Replacement - Handshake
- Learning Portfolio Review
- QSB Student Mentoring Software Pilot - People Grove
- Streamline/Simplify Financial Aid Processes (2)
- Course Schedule Builder

Administrative Initiatives

- Lawson/Kronos Enhancements (5)
- Replacement for ECSI SALNet
- Travel & Expense Management Technology Solution
- Board of Trustees SharePoint Portal
- Benefit Plan Termination Date Modification
- Space & Asset Management System - Phase 1
- Enterprise Learning Hub

Infrastructure

- Campus Constructive Initiatives (8)
- Information Security Program (12)
- IT Disaster Recovery (9)
- Mac OS Computer Management Application
- LDE Foundation: Collaboration & Security (5)

Continuous Service Development

- Business Intelligence/Data Warehouse (11)
- Enterprise Content Management (7)
- Secure Submission of W-9 Form for Accounts Payable
- Proto-Call for After Hours Mental Health Services
- LDE Transformation: Enterprise Digital Assistant Pilot

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Health Legend

Green – On Target, No Risk
Lime – On Target, Minimal Risk, Minor Concerns, Under Control
Yellow – Target in Jeopardy, Risks Being Managed, Unknowns Exist
Orange – Slightly Off Target, Several Risks or Unknowns
Red – Off Target, High Risk, Multiple Concerns



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ACADEMIC AND FACULTY SUPPORT

LOCUS Enhancements (7)	Sponsor: Academic Affairs: Margaret Callahan Project Manager: Larry Adams & Charlotte Pullen	Health	
		Prior	Current
Institutional Impact: Enhancements that improve service or increase efficiency for student and faculty services offered via the Student System (LOCUS).			
Recent Activity: Two FA-related projects (2635-J-Term Tuition Benefits; 2605-Award Letter AY2019) and two Advising-related projects (2693-My Planner; 2694-Plan By My Requirements) – Completed. Two Advising-related projects (2691-What-If Report; 2692-Advising Notes) put on Hold due to Course Schedule Builder/Student Success project. Student Engagement & Persistence Pilot (2584) was cancelled due to change in approach by Student Success committee.			
Next Steps: Plan and prioritize next set of LOCUS Enhancements.			
Sakai 12 Upgrade	Sponsor: Bruce Montes Project Manager: Ashley Walcott	Health	
		Prior	Current
Institutional Impact: This upgrade positions Loyola to maintain a secure, viable, and healthy learning management system (LMS), and one that provides faculty and student access to more contemporary features.			
Recent Activity: Coordinated with the vendor to resolve all outstanding upgrade-related issues. Hosted user-training sessions and completed other Communication Plan deliverables. BI Team implemented upgrade-related updates to Sakai EDW interface. Met with Arrupe administrators to discuss Sakai reporting features.			
Next Steps: Collect lessons-learned from the project team. Close out project.			
Faculty Info System Modifications for Collective Bargaining Agreement	Sponsor: Anne Reuland Project Manager: Ashley Walcott	Health	
		Prior	Current
Institutional Impact: Modifications to support Faculty Administration, academic units, and HRIS/Payroll to effectively adhere to the policies outlined in the 2018 Collective Bargaining Agreement (CBA)			
Recent Activity: Completed development and testing of enhancements to FIS Core, PTM, SSM, and database. Engaged with Fac Admin to begin user acceptance testing and to review and verify union instructor data that will be imported into the database.			
Next Steps: Continue working with Fac Admin on user acceptance testing and initial production deployment. Update FIS database with data on current union instructors. Develop enhancements to SBM module.			
Emergency Contact in RMS/Mercury Using Person Flags	Sponsor: Residence Life – Deborah Schmidt-Rogers/Clair McDonald Project Manager: Ivan Siap	Health	
		Prior	Current
Institutional Impact: Verify students have provided emergency contact information during move-in; make the check-in process more efficient and collects more complete/accurate data.			
Recent Activity: Initial meeting with database team. Did not meet move-in deadline.			
Next Steps: Script change and testing. Finalize change.			
Course Evaluation Replacement	Sponsor: David Slavsky Project Manager: Florence Yun	Health	
		Prior	Current
Institutional Impact: Secure new Course Evaluation solution to improve & expand capabilities for course assessments.			
Recent Activity: Smart Evals Selected. Completed: Scripts for data feed between LUC & vendor; LDAP authentication configuration; Created initial course evaluations in preparation for use during fall semester; LUC Branding for login page; Product training sessions conducted with departmental administrators and presented at August FOTL (Focus on Teaching and Learning); Configuration of data feed automation underway. SmartEvals testing with the LMS (Sakai).			
Next Steps: Complete SFTP automation of data feeds. Complete SmartEvals integration with Sakai. Review the course evaluation documentation; make necessary updates. Gather requirements for phase 2 of the project initiative.			
Just-In-Time (JIT) Faculty Training for Online Teaching	Sponsor: Jo Beth D'Agostino Project Manager: Bruce Montes and Florence Yun	Health	
		Prior	Current
Institutional Impact: Enable instructors to adjust an on-ground, face-to-face class to online format on short notice. This supports business continuity plans that require the instructor teach the class online at a moment's notice.			
Recent Activity: Completed training modules. Shared training modules with Focus group to obtain feedback on suggested enhancements. Presented at the August FOTL (Focus on Teaching and Learning) to introduce the Just-in-Time (JIT) Online modules to Faculty.			
Next Steps: Present the JIT Online modules at the September ATC meeting. Obtain Provost approval. Move modules to production. Close project.			

ACADEMIC AND FACULTY SUPPORT, cont'd

Follett Integration with Sakai	Sponsor: Jo Beth D'Agostino Project Manager: Florence Yun	Health	
		Prior	Current
Institutional Impact: Improve convenience for students to order textbooks from within the LMS by integrating Follett with Sakai for Textbooks Ordering.			
Recent Activity: Completed the configuration and the testing of the Follett integration with Sakai. Moved changes to the Production environment.			
Next Steps: Hold a meeting with the vendor to discuss recommended approach in announcing the Follett offering to the students and faculty. Complete remaining activities. Close project.			
OIP Application Replacement for Study Abroad	Sponsor: Office of International Programs, Brian Johnson Project Manager: Warren Francis	Health	
		NEW	Current
Institutional Impact: Improve the management, processing, tracking, and reporting of study abroad participants and international students+scholars at Loyola; current solution is no longer sufficiently meeting requirements.			
Recent Activity: Kickoff meeting with Terra Dotta to discuss the implementation process and timeline, and any risks with the proposed timeline.			
Next Steps: 1) The team will need to determine resource availability to complete this project. 2) Identify start date to start implementation.			

ADMINISTRATIVE INITIATIVES

Lawson/Kronos Enhancements (5)	Sponsor: Human Resources – Danielle Hanson / Finance – Becky Gomez Project Manager: Mary Bunker	Health	
		Prior	Current
Institutional Impact: : Ongoing improvement projects for Enterprise resource planning (ERP) software which includes Budgeting and Planning, HR, Payroll, Accounting, Grant Management, Supply Chain and Expense Management.			
Recent Activity: 1) Completed ADFS authentication framework and upgrade of Lawson applications in Development environment. Testing in progress, 2) Requirements gathering, analysis and initial development complete for new outbound interface file from Lawson to new benefits provider, Aetna, 3) Modified logic for process that interfaces inbound PNC check files to accommodate manual payroll checks that are reconciled in Lawson.			
Next Steps: 1) Completion of testing of ADFS and Lawson application changes and implement changes in Lawson Production environment, 2) Complete development and testing of the Aetna benefits file and start requirement analysis on the file layout for related vendors, 3) Start testing of the new PNC process for reconciling checks in Lawson.			
Replacement for ECSI SALNet	Sponsor: Bursar's Office – John Campbell Project Manager: Michelle Dayton, Larry Adams	Health	
		NEW	Current
Institutional Impact: ECSI houses all delinquent tuition accounts 9 months after the student leaves Loyola. ECSI accepts payments from our students and collection agencies and relays them on to Loyola. Each year we receive approximately \$2.5M in collection payments. ECSI is sunsetting the existing SALNet application.			
Recent Activity: LUC has chosen Flywire as an alternative solution. Project planning has begun, but implementation by vendor cannot begin until Jan-Feb, 2020.			
Next Steps: 1) Finalize contract; 2) Plan implementation – including conversion of current balances; 3) Evaluate current collections procedures.			
Travel & Expense Mgmt Technology Solution	Sponsor: Controller's Office – Teresa Krafcisin Project Manager: Caivin Lyons	Health	
		NEW	Current
Institutional Impact: Streamline the travel and expense management processes across the University. Outcomes will be efficiency based for travelers, expense submitters and accounts payable processing.			
Recent Activity: Expense Management vendors vetted down to just 2, SAP Concur & Chrome River. Travel Management RFIQ was sent out, responses received, vetted and scored. 4 vendors under consideration and will be brought in for demos and discussion.			
Next Steps: 1) Travel management vendor demos, 2) Select finalists, 3) Best & Final Offer, 4)			
Board of Trustees SharePoint Portal	Sponsor: Office of the President Project Manager: Mary Bunker	Health	
		NEW	Current
Institutional Impact: The "BOT portal" will become an online repository to share board materials, information about University events, collect electronic document signatures, and serve as a resource for contact information and collaboration space for board members and University liaisons.			
Recent Activity: 1) Presented portal at September 2019 BOT meeting. 2) The ITS Service Desk will provide ongoing login support for BOT members as needed. 3) Established permissions hierarchy within the portal. 3) As part of the BOT portal presentation, Assure Sign was introduced as a solution for electronic document signing.			
Next Steps: 1) Migrate necessary documents from old portal to new portal. 2) Make edits to the portal for the December 2019 board meeting. 3) Support L. Fitzgerald with portal rollout. 4) Setup the President's Office with Assure Sign account and training.			
Space and Asset Management – Phase 1	Sponsor: Facilities – Kana Henning Project Manager: Warren Francis	Health	
		Prior	Current
Institutional Impact: Provide a real-time single source of truth for all space inventory and utilization data at LUC. The new system will become the planning tool for building programming, space assignments, and campus development.			
Recent Activity: The team completed the solution design document that JLL provided. Completed AutoCad training and submitted the first building layout to the Archibus platform. JLL provided templates for the team to complete.			
Next Steps: 1) Archibus to start building solution. 2) LUC team to complete the templates that JLL provided. 3) Continue to add AutoCad drawings to the system.			
Enterprise Learning Hub	Sponsor: Enterprise Project – Susan Malisch Project Manager: Jim Sibenaller	Health	
		NEW	Current
Institutional Impact: A" learning hub" provides a portal type experience to consolidate training and compliance requirements into a single location.			
Recent Activity: Research of systems/vendors for consolidated compliance and learning hub activities is in progress.			
Next Steps: 1) Complete research of vendors, 2) Conduct RFI/RFP process.			

STUDENT TECHNOLOGY SUPPORT

LOCUS Fluid Page Rollouts	Sponsor: Paul Roberts, Susan Malisch, Rita Vazquez Project Manager: Larry Adams & Charlotte Pullen	Health	
Prior Current			
Institutional Impact: Improve services and functionality used primarily by the Provost Office, students and other academic units in the student system.			
Recent Activity: Monthly meetings in place. Governance team established. The implementation of Image 13 was cancelled; Loyola to perform a “get-current” with Image 14. Completed upgraded to PeopleTools 8.55.28. Training for ITS staff on Fluid basics completed. Engagement of Fluid consultant began in August 2019.			
Next Steps: 1) Establish governance team agenda and role. 2) Prioritize and plan subsequent projects with functional project management. 3) Evaluate long term strategy for iHub. 4) Learn capability and roll-out new functionality, as appropriate.			
Preferred Name for Students – Implementation	Sponsor: Student Development – Jane Neufeld Project Manager: Michelle Dayton/Larry Adams	Health	
Prior Current			
Institutional Impact: Offer flexibility in campus systems that would allow students, faculty and staff to use preferred names for campus interactions except where legal name is required.			
Recent Activity: Executed technical and communications plan for major systems to accommodate Preferred Names for Loyola community.			
Next Steps: 1) Complete Phase 1 systems of Campus Card, Res Life, and Wellness Center. 2) Plan Phase II rollout for additional systems and preferred pronouns.			
Writing Placement Infrastructure	Sponsor: Student Academic Services – Shawna Cooper-Gibson Project Manager: Larry Adams	Health	
Prior Current			
Institutional Impact: Improve student placement in writing courses and ability for staff to monitor this process. Enrollment process & controls should mimic Math Placement to avoid confusing students & to support student success.			
Recent Activity: Developed approach for UCWR 110 pre-reqs using existing eligibility for Writing Placement Test.			
Next Steps: 1) Demonstrate approach to clients. 2) Develop pre-reqs for UCWR 110. 3) Develop plan and workaround for ENGL 100, UCWR 109 and other first writing classes. 4) Complete development and deployment.			
Student Conduct & Concerns System - Maxient	Sponsor: Student Development – Jane Neufeld Project Manager: Larry Adams/Nalin Patel	Health	
Prior Current			
Institutional Impact: Improve Student Development’s ability to manage student judicial review and action. Maxient provides improved tools to manage the case load of Behavioral Concerns Team and student judicial needs.			
Recent Activity: Technical extract work complete. Revised contract for PCI language complete. Completed extract work for faculty/staff data for Title IX compliance office.			
Next Steps: Working on conversion of historical data.			
Career Services Software Replacement - Handshake	Sponsor: Kathryn Jackson Project Manager: Dave Kessler	Health	
Prior Current			
Institutional Impact: Improve Career Development Center relationships and interactions with its clients (students, alumni, recruiting companies and other partners).			
Recent Activity: Complete – including single sign-on, PCI payment compliance, automated feed of extract data and partner web capability.			
Next Steps: Complete.			
Learning Portfolio Review	Sponsor: Center for Experiential Learning, Patrick Green Project Manager: Warren Francis	Health	
Prior Current			
Institutional Impact: Offer an improved holistic, tangible, and portable platform for students through an evidence-based demonstration of their learning experiences. The role of the Learning portfolio platform task force is to identify an enterprise solution/agreement that serves the whole university versus stand-alone software contracts.			
Recent Activity: The Learning Portfolio team selected the final two vendors to bring in for demonstrations: Digication and PebblePad. Demo’s are scheduled in October.			
Next Steps: 1) Complete vendor demos and discussions. 2) Select finalist/solution.			
Streamline/Simplify Financial Aid Processes	Sponsor: Toby Friar Project Manager: Larry Adams	Health	
NEW Current			
Institutional Impact: Outsourcing the financial aid verification process provides the university reduces the workload required in financial aid processing. This new partnership with Inceptia will improve the student experience as students can securely upload documentation and electronically sign documentation required by the Department of Education.			
Recent Activity: Agreed on two-way interface design. Development and unit testing in progress.			
Next Steps: System testing and deployment by November 2019.			

STUDENT TECHNOLOGY SUPPORT, cont'd

Course Schedule Builder	Sponsor: Shawna Cooper-Gibson, Rita Vazquez Project Manager:	Health	
		NEW	Current
<p>Institutional Impact: A schedule building system streamlines ("near live") enrollment updates and allows students to simplify their planning and registration. Currently, academic advising staff across the University advise students on their degree requirements, but during the registration process, students must select courses on an individual basis for enrollment. Each section is entered manually into their shopping cart based on their availability and sometimes sections close during this process.</p>			
<p>Recent Activity: During the RFP process for Course Schedule Builder, requirements were extended to include Student Success objectives. Selected EAB-Navigate; conducted reference phone calls, finalized contract.</p>			
<p>Next Steps: Hold kickoff meeting and develop project plan; estimate and plan resources.</p>			
QSB Student Mentoring Software Pilot - People Grove	Sponsor: Quinlan School of Business, Kevin Stevens Project Manager: Dave Kessler	Health	
		NEW	Current
<p>Institutional Impact: Quinlan School of Business will foster a robust alumni network and build meaningful relationships between current students and alumni with this pilot for an online platform to support the Dean's initiative of 1:1 mentorship for all business students. This project will enable us to build out mentoring networks where they are most needed, while simultaneously developing the institutional structure and expertise to scale up in the long term.</p>			
<p>Recent Activity: Kickoff meeting with QSB, People Grove (vendor), and ITS (Dave Kessler); Inclusion of SSOM is being considered for subsequent phase.</p>			
<p>Next Steps: Determine scope and plan and configuration; Code/test extract of data; Coordination of single sign-on.</p>			

INFRASTRUCTURE

Information Security Program (12)	Sponsor: Enterprise Project – Susan Malisch Project Manager: Jim Pardonek	Health	
		Prior	Current
Institutional Impact: Continue risk mitigation and management associated with the confidentiality, integrity and availability of university protected and sensitive information.			
Recent Activity:			
<ul style="list-style-type: none"> • Converting online awareness delivery system from SANS to SecurityIQ. • Phase 2 of General Security Awareness completed. New hires are being added to the training monthly. • Schedule awareness events using the Phish mascot, Phinn, at student tables and events. • LastPass pilot testing continues with integration of ADFS for auto enrollment. Rollout plan delayed until Q2 FY20. • PII compliance efforts for 2019 are underway; all departments that are required to scan twice a year complete. • Data Loss Prevention (DLP) and Multi-Factor Authentication (MFA) projects are in process (see LDE initiative). • PCI-DSS compliance effort complete. GDPR support effort continuing. 			
Next Steps: 1) Continue security awareness and phishing assessments, complete implementation of new awareness delivery system. 2) Complete implementation of DLP, MFA, and Last Pass. 3) Monitor vulnerability remediation efforts.			
IT Disaster Recovery (9)	Sponsor: Enterprise Project – Margaret Callahan/Tom Kelly/Susan Malisch Project Manager: Joanne Kinner	Health	
		Prior	Current
Institutional Impact: Timely restoration of key university technology services in the event of disaster or severe outage.			
Recent Activity: The DR program remains in Orange status due to delays with plan completion and plan testing. There are six past due plans which are now all in progress; being created/updated. A testing schedule has been created for the summer and execution has begun, 11 applications have successfully tested this year.			
Next Steps: 1) Continue review process for existing plans. 2) Finish new plans. 3) Test all systems/applications by end of year. 4) Publish Disaster Recovery Program Reporting.			
MAC OS Computer Management Application	Sponsor: Susan Malisch / Dan Vonder Heide Project Manager: Max Lushchan	Health	
		Prior	Current
Institutional Impact: Improve self-service software deployment, antivirus protection, and University communications (Inside Loyola popups) to University-owned MAC users on Loyola's campuses (using JAMF).			
Recent Activity: Enrolled all (280+) public access and 130+ Fac/Staff Macs in JAMF. Coordinated with Apple to have all new Macs configured for JAMF Out-of-Box experience. (Connect new Mac to LUC network and it will automatically enroll in JAMF on first power up).			
Next Steps: 1) Continue enrolling existing Macs in JAMF. 2) Update Technology Purchases page and HW/SW Review text to include information about JAMF.			
Campus Construction Initiatives (8)	Sponsor: Facilities – Kana Henning Project Manager: Various NIS Staff	Health	
		Prior	Current
Institutional Impact: Ensure planning, oversight & installation of appropriate technology for LUC construction projects.			
Recent Activity: 1) JFRC construction continues with a proposed completion date of 12/20/19; this includes network infrastructure, card readers, and a system for video camera surveillance. 2) Alfie Center is complete except for the final decision on basketball cameras to monitor practices. 3) St Joe's residence hall was transitioned to utilize all LUC network resources: card readers, wireless and network connectivity.			
Next Steps: 1) Submit technology budget for Francis Hall. 2) Assist with the installation of basketball cameras in Alfie. 3) Continue to monitor JFRC construction & delivery of its technology components. 4) Work with Facilities on the Cudahy Science remodeling project for ITS technology and prepare any necessary budget.			

INFRASTRUCTURE, cont'd

LDE Foundation: Collaboration & Security (5)	Sponsor: Susan Malisch Project Manager: Jim Sibenaller, Dan Vonder Heide	Health	
		Prior	Current
<p>Institutional Impact: Strengthen information security and collaboration tools. The LDE Foundation program positions Loyola to deliver contemporary technology solutions in teaching & learning, University operations, & user experience.</p>			
<p>Recent Activity: Program slightly behind schedule due to additional test cases, requirements, & resource constraints.</p> <ol style="list-style-type: none"> 1. Multi-Factor Authentication (MFA) & Conditional Access: MFA pilot for Office365 underway. Initial testing identified several other test cases and requirements. Additional pilots scheduled. End user and support documentation completed. MFA solution for the SLATE application is under development. 2. LastPass: Testing nearly complete. Communications & instruction guides updated. Roll-out timing under discussion. 3. Mobile Device Management (MDM): Resource constraints in July and August delayed this project from moving forward. Partnering with Microsoft (FastTrack partner SWC) to assist with requirements and test cases. Mobile Security Policy updates being finalized for Cabinet review. 4. Azure Information Protection (AIP) & Data Loss Prevention (DLP): Testing DLP policies & review of DLP incidents in progress. AIP delayed due to Microsoft tenant provisioning issues. Microsoft Azure Monitor and Log Analytics evaluated and approved. 			
<p>Next Steps: 1) Complete implementation for LastPass. 2) Go-live with MFA for Office365. 3) Finalize DLP testing. 4) Obtain Mobile Security Policy approval. 5) Implement AIP; gather initial results and review findings.</p>			

LDE Transformation: Enterprise Digital Assistant Pilot	Sponsor: Enterprise Project – Susan Malisch Project Manager: Jim Sibenaller, Dan Vonder Heide	Health	
		NEW	Current
<p>Institutional Impact: This pilot is expected to result in staff/administrative work reduction/efficiencies and improved service to the students, faculty and staff. Digital Assistants (aka “Chatbots”) use Artificial Intelligence and Machine Learning to expand online services and create efficient use of resources.</p>			
<p>Recent Activity: 1) We are now live in production with Bursar’s Office, Student Academic Services, and the ITS Service Desk. 2) Academic Advising is working to identify student groups to assist with testing. Students were emailed instructions on what to do if they participate.</p>			
<p>Next Steps: 1) Continue to refine the Digital Assistant platform. 2) Increase student participation in the pilot program.</p>			

CONTINUOUS SERVICE DEVELOPMENT

Business Intelligence/Data Warehouse (11)	Sponsor: Provost – Margaret Callahan/Wayne Magdziarz/Susan Malisch Project Manager: Tony Vavarutsos/Florence Yun	Health
		Prior Current
Institutional Impact: Inform planning and strategic decisions at Loyola with new visualizations, reporting and data analyses using enterprise data that is more easily accessible and consumable.		
Recent Activity:		
<ul style="list-style-type: none"> • Phase 2.5 of the “Academic Program Revenue to Expense” (LUC RtE) model is available for testing. It includes changes to calculate RtE by Instruction for JFRC. • Phase 3 development for LUC RtE commenced. Planned features include; RtE by Academic Plan & RtE for Parkinson School of Health Science and Public Health. • BI Steering Committee met August 2019; reviewed current status Projects and potential Data Governance plans. • Completed data pull of Advocate (Judiciary), Panopto, Sakai data into EDW. • Automated the data submission for the State of Illinois ILDS program. We expect to go live in October 2019. • Completed attendance module for Arrupe. Met with Arrupe staff in September hands-on training and go-live. • Completed Version 2 Classroom Utilization Matrix. Hands-on training for Reg & Rec team in mid-September. • Work with Advancement on the “Parent data” load project to load parent data for incoming Fall 2019 class. • Work began to populate Populo (new email campaign system for UMC) with Loyola faculty, staff & student emails. • Completed Phase 2 Sakai analytics: Working on student detail data to support summary data. • Developing a generic model by Academic Plan (Majors/Minors) for use by any school/department/program for enrollment and graduation statistics. • Multiple data models were refreshed for Fall 2019, including YoY Enrollment, Current Student Enrollment Tracking, YoY Cohort Enrollment, Enrollments by Academic Plan & Fall 2019 Freshman Orientation Attendance & Enrollment. • Bursar Office (3/5 requested projects are complete). 		
Next Steps: 1) Retire WebFOCUS 7.6 as soon as messaging system used by UMC is retired. 2) Pull TutorTrac data into EDW. 3) Resume Power BI dashboards on Student Indebtedness. Data model complete; development needed on visualizations and analyses to be developed with Finance.		
Enterprise Content Management (7)	Sponsor: Enterprise Project – Susan Malisch Project Manager: John Schleibinger	Health
		Prior Current
Institutional Impact: Improve/streamline student services & interdepartmental process efficiency while reducing paper.		
Recent Activity: The following implementations went live during the period: 1) Accounts Payable Expense Reimbursement Updates, HR Check Requisition Workflow Update, Treasury/Cash Management Services to Account Payable workflow update, and W9 application. 2) Active projects include Gift Agreement Process, BES Professional Development, and HSD Financial Aid integration. 3) Enhancements include: automating the process which auto-populates the Fiscal Year depending on what month it is for both Finance and Treasury, added a weekly check to ensure Slate files are downloaded and indexed properly to DocFinity, and major updates to the College of Arts and Sciences – Academic Council implementation.		
Next Steps: 1) Obtain User Acceptance Testing sign-off on active projects, 2) Finalize projects in QA environment to move them into Production, 3) Review ECM projects requests and set priorities on projects to be worked on.		
Secure Submission of W-9 Form for Accounts Payable	Sponsor: Finance – Teresa Krafcisin Project Manager: Jocelyn Ong	Health
		Prior Current
Institutional Impact: Secure W-9 and banking data to the University Accounts Payable department so that Personally Identifiable Information (PII) is protected.		
Recent Activity: Completed application and deployed to production.		
Next Steps: Complete. Clients have submitted enhancement requests for Phase II; new project created.		
Proto-Call for After Hours Mental Health Services	Sponsor: Student Development – Jane Neufeld Project Manager: John McGivney/Larry Adams	Health
		Prior Current
Institutional Impact: Offer after-hours student support for growing need for mental health services. Proto-call offers an affordable after-hours support service via phone that will improve Loyola's services to students.		
Recent Activity: Finalized contract, Kickoff meeting held. Engaged Network team. Engaged Server team for HIPAA protected space.		
Next Steps: Complete.		